

## **Other Material Information**

Maritime Retirement Scheme

Date: 21 April 2016

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# 1. General

This Other Material Information document (**Document**) has been prepared to meet the requirements of section 57(1)(b)(ii) of the Financial Markets Conduct Act 2013 (**FMC Act**) and clause 52 of Schedule 4 of the Financial Markets Conduct Regulations 2014 (**FMC Regulations**). All legislation referred to in this Document can be viewed at [www.legislation.govt.nz](http://www.legislation.govt.nz).

In this Document, "you" or "your" refers to members or prospective members of the Maritime Retirement Scheme (**Scheme**), as the case may be. "We", "us", "our" or "Trustees" refers to the Scheme's trustees.

Capitalised terms have the same meaning as in the Scheme's trust deed dated 31 March 2016 (**Trust Deed**), unless they are otherwise defined in this Document. Some terms are defined in the Document itself.

A product disclosure statement (**PDS**) for the offer of membership in the Scheme is also available. Under the FMC Act you must be given a copy of the relevant PDS before we can accept your application for membership.

# 2. Maritime Retirement Scheme

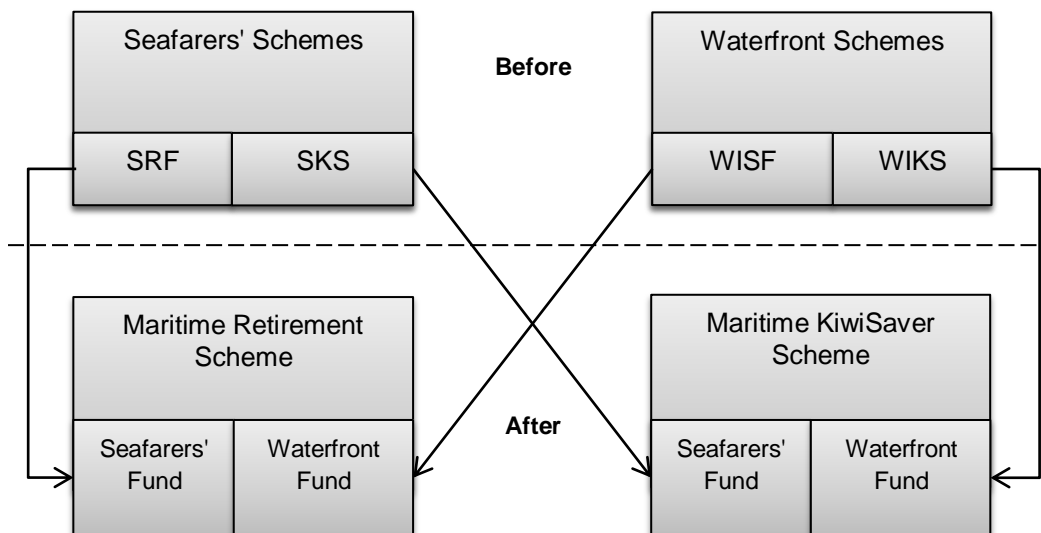
This Document relates to the offer of membership in the Scheme, an industry based restricted workplace savings scheme. The Scheme came into existence on 1 April 2016 as a result of the amalgamation of the Seafarers' Retirement Fund (**Seafarers' Fund**) with the Waterfront Industry Superannuation Fund (**Waterfront Fund**).

The Scheme is governed by the Trust Deed and is invested in accordance with the Scheme's statement of investment policies and objectives (**SIPO**) dated 1 April 2016. You can get an electronic copy of the Trust Deed and SIPO from the scheme register on the Disclose website [www.business.govt.nz/disclose/](http://www.business.govt.nz/disclose/).

Prior to 1 April 2016, the Seafarers' Fund and Waterfront Fund were separate industry-based superannuation schemes. Due to the pending regulatory change introduced by the FMC Act, which would have increased the compliance costs for each of these schemes to levels that would make them no longer viable, the trustees of the Seafarers' Fund and the trustees of the Waterfront Fund decided to amalgamate the two funds to achieve significant administration and investment management cost savings. The amalgamation was completed on 31 March 2016, meaning that the Scheme started operating under the FMC Act from the start of its new financial reporting period commencing 1 April 2016.

## Structure diagram

A chart of the structure of the Waterfront and Seafarers' schemes pre-amalgamation and post-amalgamation is set out below:



### 3. Fees and expenses

#### Changes to fees

The actual fees charged may vary and will depend on the actual costs incurred by the Scheme.

#### Expenses

We are entitled to reimbursement for all reasonable costs and expenses incurred on behalf of the Scheme. These include the costs of preparation of this Document and other documents in relation to the offer interests in the Scheme, professional advisers' fees, taxes/duties and other administration costs. There is no limit on the amount of reimbursement of expenses to which we are entitled. The payment of these expenses is included in the "fund charges" for which an estimate is provided in the PDS and that will be disclosed in the fund updates (once available) and on the register entry on the offer register for the Funds on the Disclose website at [www.business.govt.nz/disclose/](http://www.business.govt.nz/disclose/).

### 4. Basis of estimates for fund charges in PDS

The annual fund charges include estimates for certain fees, including administration, audit, legal and other professional services, including investment management fees. The determination of these fees is based on estimates provided by the scheme's professional service providers and Manager's experience with the Funds. We estimate that these fees, as a percentage of the net asset value of each Fund, will be as set out in the PDS.

### 5. Conflicts of Interest

Most of the trustees are appointed by MUNZ representing members and employer organisations representing the contributing employers. The chairman and the MUNZ appointed trustees are members of the Scheme.

Notwithstanding the individual interests of these members and the interests of employers, all trustees recognise their responsibility to act in the wider interests of all members and to treat members equitably.

Trustees, the Administrator and other professional services providers all recognise and acknowledge the requirement for them to avoid improper use of information and to comply with general prohibitions regarding unauthorised transactions between related parties.

Any specific conflicts of interest are managed as they arise. If a conflict arises, the process for managing the conflict will entail identifying and recording the conflict, assessing the conflict and taking appropriate measures, if necessary, to manage the conflict. In the case of trustees, this could involve the trustee standing aside from any decisions related to the conflict.

### 6. Material contracts

The following is summary of the contracts that we consider to be material in relation to the Scheme.

#### Trust Deed

The Scheme is governed by the Trust Deed. The Trust Deed is a contract between the Trustees for the benefit of members.

The Trust Deed replaces the previous trust deed that governed the Waterfront Industry Superannuation Fund and the previous trust deed that governed the Seafarers' Retirement Fund. Transitioning the previous trust deeds to the FMC Act's new regulatory framework was achieved by way of amalgamating the two previous schemes. The Trustees obtained the FMA's consent under clause 28 of Schedule 4 of the FMC Act to rescind and replace the previous trust deeds, and replace them with the Trust Deed.

#### Administration Agreement

On 1 April 2016 the Trustees have entered into a scheme administration agreement with Melville Jessup Weaver (**MJW**). Under the scheme administration agreement, the Trustees have outsourced the administration of the Scheme to MJW.

MJW can sub-delegate those functions to other parties. However, where it does so, it must ensure it is satisfied the person it appoints is capable of performing the service at least to the standard required of Trustees to meet their obligations under the

FMC Act and Trust Deed. MJW must also monitor the performance of the function by the sub-delegate and review that sub-delegation at a frequency appropriate to the risk involved.

## 7. Market Indices

More information about the indices broadly referred to in PDS, and specifically referred to in the SIPO can be found on the following websites:

MSCI Indices: <https://www.msci.com/indexes>

S&P/ASX Indices: <http://www.asx.com.au/products/indices.htm>

S&P/NZX Indices: <http://us.spindices.com/regional-exposure/asia-pacific/new-zealand>

Aon Property Index: [www.aon.co.nz](http://www.aon.co.nz)

New Zealand Official Cash Rate and Bank Bill Rates: <http://www.rbnz.govt.nz/statistics/b2>

Barclays Capital Indices: <https://index.barcap.com/>

Citigroup World Group Bond Index: [https://www.yieldbook.com/x/ixFactSheet/factsheet\\_monthly\\_wgbi.pdf](https://www.yieldbook.com/x/ixFactSheet/factsheet_monthly_wgbi.pdf)